



B&B Hotel Ljubljana Park

The most urban and green hotel in the centre
of Ljubljana

SUSTAINABLE ORIENTATION OF THE HOTEL

STANDARDS - ENVIRONMENTAL POLICY



Bli. d. foto: 'Ljubljan' e 'ark

THE STORY OF THE HOTEL B&B LJUBLJANA PARK

In 2015, B&B Hotel Ljubljana Park in the very heart of the city, surrounded by parks, began implementing several changes that reflect greater concern for the environment and the people and promote greater integration and cooperation with the local community. Through its activities, the hotel directly and indirectly draws attention to environmental protection, informs its guests about the local heritage and actively participates in cultural activities.

By creating a new slogan, „The most urban and green hotel in the centre of Ljubljana“, the hotel is positioned as an ambassador of culture and became a pioneer in the field of sustainable operation in the urban environment, the centre of Ljubljana, thus starting its new green path.

SUSTAINABLE POLICY AND ENVIRONMENTAL IMPACT - „Reduce, reuse, recycle“

Sustainability policy sets guidelines for a safe and healthy environment and the reduction of negative environmental impacts. Below are the guidelines for sustainable hotel business.

Waste management

- With the slogan „Reduce, Reuse, Recycle“, we educate our guests and employees and encourage them to separate waste. A separation bin is installed in the lobby for this purpose. We are gradually adding waste separation bins in the remaining parts of the hotel (corridors). The waste from the hotel rooms is removed and separated by the staff, and at the end of the chain, it is taken over by the company in charge of waste collection.
- Waste is collected in a special fenced area, which is accessible only to employees. A hotel subcontractor, who makes sure that the collected waste is further separated and processed, takes it over from there.
- The company Biotera collects waste food and waste oil from the hotel restaurant.
- Hotel maintenance staff, who ensure proper handling and disposal, store non-functioning lamps.
- Waste packaging of cleaning agents, disinfectants and similar harmful substances is disposed of in accordance with safety instructions, which is the responsibility of the maintenance service.
- We stopped using plastic bottles and water storage tanks.
- We do not throw away glass jars (from jams, pickled items ...), but use them for decoration.

Energy consumption

- Energy-saving LED lamps are used in all hotel rooms for energy-saving lighting. Sensors for turning lights on and off automatically are installed in corridors and hallways.
- We provide information to the guests in our informing bulletin (Informator) and ask them to turn off the lights, air conditioning and close the windows when leaving the room.
- We educate employees about acting in such a way as to save energy, which includes turning off lights, air conditioners, and closing windows. Leaflets with information on saving for energy, water etc. are placed in the facilities for employees.
- We regularly monitor and keep monthly records of electricity consumption. We also regularly monitor consumption according to the number of overnight stays and check deviations. Electricity consumption is reported to the administration at the main college every 6 months and, if necessary, in case of major deviations.
- We replace non-functioning electrical devices with energy-saving ones, if repairs are not possible or not sensible.
- We ensure regular servicing of electrical devices and their smooth operation.
- Guests and employees are invited to use the stairs instead of the elevator, thus also taking care of their health.
- In 2020, we renovated the entire roof of the hotel in order to provide better protection and lower heating consumption.

Water consumption

- We regularly monitor and keep monthly records of water consumption. We also regularly monitor consumption according to the number of overnight stays and check deviations. Water consumption is reported to the administration at the main college every 6 months and, if necessary, in case of major deviations.
- We regularly carry out measures and inspections to ensure water safety.
- The bathrooms are equipped with energy-saving faucet aerators and energy-saving shower handles for reduced consumption.
- The kettles in the toilets are set to a consumption of 6.5 l per flushing.
- We provide information to the guests in our informing bulletin (Informator) and ask them to use water sparingly.
- Leaflets are also placed in the rooms (bathrooms), encouraging the re-use of towels and thus reducing the amount of washing and water consumption.
- We educate employees and ask them to use water sparingly.
- We use microfiber cloths to reduce water consumption during cleaning.
- Guests are informed that tap water is drinkable and they should avoid buying water bottles.

Energy

- We regularly monitor and keep monthly records of energy consumption. We also regularly monitor consumption according to the number of overnight stays and check deviations. Energy product consumption is reported to the administration at the main college every 6 months and, if necessary, in case of major deviations.

Cleaning agents

- Cleaning agents and disinfectants are procured as needed. Quantitative consumption is controlled and rational consumption is ensured.
- Cleaning agents are stored in separate and designated areas with restricted access.
- We regularly keep records of the time, date, place and quantity of cleaning agents and disinfectants used.
- We educate employees on the appropriate use of cleaning agents and disinfectants and on the appropriate protective equipment when using these products.
- We use microfiber cloths and other products of the company ENJO to reduce the consumption of cleaning agents during cleaning.

Transport

- We invite and encourage employees to use public transport, bicycles or to walk.
- Employees who come to work by bicycle can store it in the bike shed.
- We inform guests about the use of public transport and the BicikeLJ project. Depending on the demand, we redirect them to other providers.
- We work with local providers of taxi and airport transfers, especially electric vehicles (Avantcar).
- Guests who arrive by train are offered a 15% green discount per night.
- For guests arriving by electric car, we provide free charging at the hotel's electric charging station and offer them a 15% green discount per night.
- We installed two new charging stations for Tesla and other e-vehicles.
- The surroundings of the hotel and the platform in front of the hotel are closed to traffic, with the exception of delivery vehicles, intervention vehicles, taxis and company vehicles. The platform is intended for various cultural, sports and similar events and not for parking.

Caring for the surroundings

- In accordance with the green policy, we take care of arranging the surroundings of the hotel together with the company KPL. This includes mowing the lawn, taking care of parks and the children's playground.
- Employees ensure that the surroundings stay beautiful and tidy by throwing waste in the bins and informing the maintenance service if they notice that any repairs are needed.
- We organize voluntary actions with the local community to clean the surrounding parks.
- We arranged an herb garden on the roof of the hotel, which also includes honey plants. This way, we want to raise awareness of the possibilities of gardening in urban areas and contribute to reducing the carbon footprint in the environment.



- We put 4 urban beehives on the roof of the hotel and became part of the bee trail. This way, we strive to preserve the bees and the development of beekeeping in urban environments, and in addition, home-made honey will be one of the additional local products available to guests.

Business

- We present our green story and sustainable business to every new supplier.
- Once a year, we send suppliers and tenants the Sustainability Report for the previous year and sustainability goals for the coming year. The purpose is to inform and involve partners in sustainable business.
- We use recycled toilet paper.
- The office supplies we use are made from recycled materials. When printing, we are careful to print on both sides and discard as little paper as possible.
- We switched to a smaller paper format of invoices, namely from A4 to A5.
- Hard soaps and shampoos in the guest rooms were replaced with dosing containers.
- In so far as possible, we buy larger packaging, so that a minimum quantity of waste material and packaging is discarded.
- In our purchases, we first check the availability of items from local or Slovenian providers. We check the quality, price, speed of delivery, available quantity and decide to buy on this basis.
- We replace electronic devices with new energy-saving ones in cases when repairs are not financially feasible or possible. When buying electronic devices, the price, energy efficiency and quality of the device are taken into account.
- Cleaning agents and disinfectants are procured as needed. We ensure rational spending.

Goals

- At the beginning of 2022, we informed our partners and suppliers about our sustainable operations by sending them the Sustainability Report by e-mail (tenants and employees (HR), suppliers (heads of departments), partners (sales department)).
- We continue to educate our employees to act sustainably and contribute to the reduction of negative impacts on the environment.
Responsible: Hotel Manager + department heads (monthly meetings)
- In 2022, we will conduct a workshop for the entire hotel team, on the subject of sustainable business.
Responsible: hotel manager
Deadline: April 2022
Participants - all employees of the Park Hotel



- By June 2022, we will launch a clean-up operation in Tabor together with the local community. Responsible: hotel manager
- To mark Earth Day and World Bee Day, we plan to organize GREEN DAY again - an event for neighbours, partners, guests, aimed at connecting, getting to know the local community, informing about cultural heritage, educating and raising awareness.
Responsible: sales
Deadline: May 2022
- By December 2022, we will support/organize a new charity campaign in which the guests will also participate.
- We cooperate with the company Avantcar that provides transport services with electric cars to our guests and customers.
- We make efforts to reduce water consumption. We use technologies that contribute to consumption that is more economical, inform guests in an appropriate way about our efforts and encourage their cooperation.
- Instead of mini bars in all rooms, we installed 2 vending machines for drinks and snacks, thus reducing electricity consumption and the amount of generated waste.
- As part of the planned activities in the field of "digitalization", we want to update the electronic locks system in the entire hotel by April 2023. This will be done to allow access to the rooms with a code, which means the abolition of plastic cards.
- In 2022, we plan to continue encouraging guests to reduce water consumption. The goal is to keep consumption the same or reduce it by up to 1%.
Implementation: more active informing of guests in the hotel, in rooms, at the reception
Responsible: heads of departments
- The renovated terrace at the top of the hotel offers better insulation and is more energy efficient. In the spring, greenery, herbs and honey plants are replanted, which provides our bee families with a favourable living environment. We will set up new "learning points" on the roof, which will represent our green story, sustainable business and serve as a "tool" for educating about the importance of bees.
- By the end of 2023, we plan to renovate the façade, replace the windows and replace all the room locks in order to abandon the plastic card system.

Chief Operating Officer: Valerio Duchini

Hotel Manager: Urška Malovrh